

**MEETING MINUTES**  
**ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE**  
**December 30, 2014 – Special Meeting**  
**9:30 a.m. – Rotonda West Community Center**

**Attendees:** Susan Killion, Russell Kulp, John Peszko

**Absent:** Bob Barrett (excused), Scott Schermerhorn (excused), Stanley Plizga (excused)

**County:** Mike Dallenbach, Karly Greene, Tara Musselman, and Judith Nothdurft

**Guests:** Sign in sheet attached

The meeting was called to order at 9:30 a.m. A roll call was taken that established a quorum was present.

**Citizen Input on Agenda Items Only (3 Minute Limit)** None.

**Unfinished Business:**

Ms. Nothdurft detailed available budget amounts for street and drainage and beautification projects, noted the purpose of the meeting is to prioritize projects for FY 2016 and FY 2017, and stated the information obtained from the meeting would be provided to Fiscal Services to formulate draft Budgets. The following discussion and motions occurred.

**Proposed Street & Drainage Projects for FY 2016 & FY 2017 Budgets –**

- Extending Bike Path (Parade Circle - Phase 3) - Budgeted for FY 2016 – Ms. Nothdurft stated the project is already budgeted.
- Paving Rotonda Circle from Rotonda Blvd. West to Rotonda Blvd. North – Concerns were expressed related to pavement life expectancy and future affordability. Ms. Nothdurft mentioned paving was not scheduled until 2022. Mr. Dallenbach stated the road would be reviewed and a representative of the Engineering Department could be invited to the next meeting. The Committee agreed to assign this project as the 1<sup>st</sup> street and drainage budgeting priority.
- 66 Long Meadow Ct. - Backyard drainage problem (Partner - WCSU) – There was discussion regarding the project cost and concerns that the MSBU was funding the project. Ms. Nothdurft noted she was waiting to receive information regarding the feasibility of the project from Maintenance and Operations (M&O). The Committee agreed to assign this project as the 2<sup>nd</sup> street and drainage budgeting priority.
- 296 Rotonda Cir. - Backyard drainage problem (Partner - WCSU) – Discussion occurred related to the properties included within the original Rotonda West Drainage Study. Ms. Nothdurft confirmed the Committee agreed to follow the list included in Appendix A of the Study. She also advised she was waiting to receive information regarding the feasibility of the project from M&O. The Committee agreed to assign this project as the 3<sup>rd</sup> street and drainage budgeting priority.
- Curbing of Medians – Ms. Killion motioned to remove the project, seconded by Mr. Kulp and passed unanimously. Ms. Musselman mentioned curbing could be moved to beautification and commented on the possibility of adding to the Boulevard West Contract.

Mr. Kulp motioned to assign the street and drainage priorities as discussed, seconded by Ms. Killion and passed unanimously.

**Proposed Beautification Projects for FY 2016 & FY 2017 Budgets –**

- Plantings/Landscaping – There was discussion regarding proposed landscaping and using Harness Boulevard as a template for landscaping. Mr. Lyons confirmed that Rotonda West Association would fund the irrigation for the medians.

**ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE**  
**December 30, 2014 – Special Meeting**  
**Page 2**

Ms. Nothdurft indicated she would follow up with Gregg O'Connor, regarding a rough estimate for plantings and suggested the Committee decide upon a not-to-exceed dollar amount for plantings and landscaping. The Committee identified landscaping the medians in Rotonda Boulevards North, East, and West with an amount not to exceed \$300,000.00 and assigned the project as the 1<sup>st</sup> beautification budgeting priority.

- Decorative Segment Signs – Ms. Musselman provided details of estimates, noted the site specific survey and permitting were not complete, commented on the possibility for a change order to the entrance signs contract, mentioned she may need to be authorized to prepare a Letter of Interest for the signs if a change order is not possible, and affirmed the construction portion would be competitively bid. There was discussion related to sign size and concern of the estimated costs. Mr. Lyons confirmed there are a total of 30 two-sided signs. The Committee agreed for a conceptual design not-to-exceed \$2,000.00 in the current fiscal year and for the installation of 30 signs at an estimated cost of \$4,000.00 per sign. Ms. Killion suggested additional signs be included for Broadmoor Park; the Committee agreed upon a total of 32 signs, and assigned the project as the 2<sup>nd</sup> beautification budgeting priority.
- Stamping Pavement at Bridges – There were concerns expressed related to the price of the project. Ms. Musselman explained the price was based upon the crosswalk project costs and was already estimated at \$160,000.00. The Committee agreed to assign this project as the 3<sup>rd</sup> beautification budgeting priority.
- Decorative Poles for Street Signs – Ms. Killion motioned to remove the project, seconded by Mr. Kulp and passed unanimously. There was discussion of the bridge light budget. Ms. Nothdurft indicated the project was slated for FY 2015 and provided specifics of the costs. Ms. Musselman mentioned 90% plans would be received for discussion at the next Committee meeting. Discussion continued related to decorative light pole color and the amount of time to receive replacement poles. Ms. Nothdurft stated the topic could be further discussed at the next meeting.

Mr. Kulp motioned to assign the beautification priorities as discussed, seconded by Ms. Killion and passed unanimously.

**Rotonda Drainage Study Funds - transfer for M & O work FY 2015** – Ms. Nothdurft questioned if the Committee preferred the Drainage Study funds be re-allocated for M&O drainage work or to be placed in Reserves. She indicated M&O would need to be contacted to inquire if additional projects over those proposed in the FY 2016 and FY 2017 Work Plan could be managed. Mr. Kulp motioned for the Rotonda Drainage Study funds to be transferred into the Rotonda West S&D reserves, seconded by Ms. Killion and passed unanimously. Ms. Nothdurft stated the Reserves should be increased by \$250,000.00 based upon Committee action and confirmed she would have the information verified by Fiscal Services.

**Open discussion:**

- Ms. Musselman advised that she is putting out the Request for Letters of Interest (RLI) for the extension of the bike path, noted she will get the conceptual design for the segment signs complete for the current FY, and questioned if the same items should be included on the bike path. The Committee agreed that live oak trees, palm trees, and trash cans should be installed. Mr. Lyons suggested some type of bollard be installed on the bike path to avoid citizens driving on the walkway. Ms. Musselman affirmed it could be added into the contract and indicated she would follow up with M&O regarding installation of pet waste collection stations.
- Ms. Killion stated a palm tree on Parade Circle is dying.
- There was discussion and questions posed regarding the County allowing the MSBU to install surveillance cameras on MSBU signs. Ms. Nothdurft stated she would follow up on the matter.

**ROTONDA WEST STREET & DRAINAGE ADVISORY COMMITTEE**  
**December 30, 2014 – Special Meeting**  
**Page 3**

- Ms. Killion questioned requirements for the Rotonda West S&D Committee distribution list. Ms. Nothdurft recalled two citizens requested being added for Meeting Notices and stated she would follow up with the County Attorney's Office.

**Citizen Input on MSBU Related Items (3 Minute Limit)**

None.

The next meeting was scheduled for February 3, 2015 at 2:00 pm at the Rotonda West Community Center.

The meeting adjourned at 11:11 am.

Submitted by:



Karly Greene  
Public Works Department

[illegible]